Who can apply for a Housing NSW Youth Scholarship?

Any NSW high school or TAFE college student who meets the following criteria can apply. A student who has previously been awarded a Housing NSW Youth Scholarship cannot apply again.

You must be:

- living in social housing in NSW (public housing, Aboriginal housing, community housing) or on the NSW Housing Register (waiting list)
- studying in Year 11 or 12 at a NSW high school or TAFE college for the HSC or TAFE equivalent in 2012
- will be aged under 25 years on 1 December 2013
- an Australian citizen or permanent resident
- not earning an income higher than the NSW social housing eligibility limits (if earning an income).

How to apply for a Housing NSW Youth Scholarship?

- Fill in the Housing NSW HSC Youth Scholarships 2013 Application Form.
- Ensure you complete all compulsory sections of the Application Form.
- You (or your parent/guardian if you are under 16 years at the time of application) must complete the Youth Scholarship declaration and sign the application form (Section D).
- The application must include an individualised response by your school/TAFE college supporting your application according to the four questions listed in Section E.
- Submit your completed application form by 5.00 pm on Friday 27 July 2012, by:
  - mail (postmarked on or before Friday 27 July 2012) to:
    Youth Scholarship Program
    Client Service Operations
    Housing NSW
    REPLY PAID 76966
    Ashfield NSW 2131
  - fax to: Youth Scholarships on 02 8753 9077
  - scan (ensure information and signatures are clear) and email to: youthscholarships@facs.nsw.gov.au

Incomplete applications may not be considered.

When to apply for a Housing NSW HSC Youth Scholarship?

Applications must be received or postmarked no later than 5.00 pm on Friday 27 July 2012.
Late applications will not be considered. No extensions are available.

Where to get information about the Housing NSW HSC Youth Scholarship Program?

Email: youthscholarships@facs.nsw.gov.au
Phone: Housing NSW Contact Centre on 1300 HOUSING (1300 468 746 and press 2 for general enquiries)
Web: www.housing.nsw.gov.au
How to Complete the Application Form

Section A – Applicant Details (compulsory information)

In this section, fill in your full details, incomplete forms may not be considered.

Date of birth – Fill in your date of birth. If you are aged under 16 years, please make sure you include the name and contact details of your parent/guardian, on page 6 in section D.

Australian citizen/permanent resident – You must be an Australian citizen or permanent resident to be eligible for a Housing NSW Youth Scholarship.

Living in social housing in NSW or on the NSW Housing Register – This means that you, the student, must currently be living in housing supplied by Housing NSW, a community housing provider administered by the Community Housing Division or an Aboriginal housing provider administered by the Aboriginal Housing Office. You may also be living in crisis or medium term supported accommodation or listed on the NSW Housing Register (waiting list).

Your Client Reference number is provided to applicants on the NSW Housing Register. The Client Reference Number is quoted on letters sent to applicants by social housing providers.

T File Number – The T File number is a number allocated to a Housing NSW tenant’s or social housing applicant’s file.

Payment Reference Number (PRN) – If you live in public housing, including Aboriginal Housing Office housing, the payment reference number identifies your household rental account with Housing NSW and shows that you currently live in public housing. Whoever pays the rent in your house will know this number.

Section B – Additional Applicant Information (optional information)

Please indicate if you:

• are Aboriginal and/or Torres Strait Islander
• are from a language background other than English
• have a disability
• have any special conditions at home.

You may like to tell us about any previous awards or scholarships you have received. This will provide us with further background information.

Section C – Applicant’s Statement (compulsory information)

It is important that you answer all three questions and provide detailed information in the space provided. This information will be used when assessing your application.

Q1. How will the scholarship help the subjects you are studying for the HSC?
In this section, tell us how the scholarship will assist with the HSC subjects or courses you are taking? (eg. hiring a tutor to help with subjects you are currently struggling with, purchasing textbooks, equipment or computer software programs for specialised subjects to be able to keep up with course program).

Q2. Are there any circumstances at home or school that make it hard for you to do as well in your studies as you would like?
In this section, tell us if you are experiencing any difficulties that are preventing you from reaching your full potential at school? (eg. looking after a sick family member and not having time to complete assignments, experiencing financial hardship and needing to work part time to help the family).

Q3. How will receiving the scholarship help you to achieve your hopes, goals, or plans for a career after you complete the HSC?
In this section, tell us how winning the scholarship will help you achieve your goal or career after the HSC? (eg, being the first in the family to successfully complete the HSC and go on to apply for uni or further studies).
Section D – Youth Scholarship Declaration (compulsory and optional information)

Work closely with your school/TAFE college and develop a scholarship plan
It is a requirement of the Housing NSW Youth Scholarship Program that you, the student, agree to work closely with your school/TAFE college during the scholarship and agree to develop a scholarship plan in consultation with your school/TAFE college and your parent/guardian (if applicable). If you do not agree, the application may not be considered any further.

Provision of personal information
It is compulsory for you, the student, to certify that the personal information provided in the application form is correct. If this is not acknowledged, the application may not be considered any further.

Provision of personal information to administer and disburse scholarships
It is compulsory for you, the student, to acknowledge that information from the application form (including personal details) will be collected, used and disclosed by Housing NSW, Aboriginal Housing Office and Community Housing Organisations (where applicable) and the NSW Department of Education and Communities only for the purpose of assessing the application and administering funds for successful students. If this is not acknowledged, the application may not be considered any further.

Signature
If you are 16 years old or over (at the time of the application), you must sign the declaration. If you are under 16 years (at the time of the application), your parent/guardian must sign the form.

Section E – School/TAFE College Endorsement (compulsory information for the school/TAFE college to complete)

You must seek the support of your year advisor, teacher, HSC co-ordinator or another appropriate school/TAFE college representative for your application. This person is requested to provide an individualised response supporting your application according to the four questions listed, and may be contacted for further information to assist with the assessment process.

This section also requires the endorsement of the school principal or TAFE college director / representative.

It is a requirement of the Housing NSW Youth Scholarship Program that the school/TAFE college agrees to:
• administer the scholarship funds on behalf of and in consultation with the student
• develop a scholarship plan for fund expenditure with the student, in consultation with the student’s parent/guardian.

If these requirements are not agreed to, the application may not be considered any further.
CHECKLIST – Student to complete

Have the following pages of the application form been completed and/or signed? Incomplete forms may not be considered.

☐ Section A - Applicant Details
☐ Section B - Additional Information (this section is optional)
☐ Section C - Applicant Statement
☐ Section D - Youth Scholarship Declaration – signed by student / parent / guardian
☐ Section E - School/TAFE College Endorsement and Details – signed by school/TAFE

If you have checked all the boxes, send your completed application form by:

• mail (postmarked by Friday 27 July 2012) to:
  Youth Scholarship Program
  Client Service Operations
  Housing NSW
  Reply Paid 76966
  ASHFIELD NSW 2131

• fax to: Youth Scholarships on 02 8753 9077

• scan (ensure information is clear) and email to:
  youthscholarships@facs.nsw.gov.au Only applications made in portable document format (PDF) will be accepted

Applications must be received or postmarked no later than 5.00 pm on Friday 27 July 2012. Late applications will not be considered. No extensions are available.