



Coonabarabran High School

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RE: ATTENDANCE

Dear Parent/Carer

As you know, strong school attendance is one of the best supports of a child's education. Accordingly this term our Home School Liaison Officer will be completing interviews with students about absences due to lateness.

This will be done via face to face at school or phone interview.

The law in New South Wales regarding attendance at school is very specific. Children between the ages of six and seventeen years must attend school on all days the school is open unless there are justified reasons for an absence.

- Arriving at school and class on time:
- Ensures that students do not miss out on important learning activities scheduled early in the day
- Helps students learn the importance of punctuality and routine
- Give students time to greet their friends before class
- Reduces classroom disruption

Lateness is recorded as a partial absence and must also be explained by parents.

Should you have any queries or concerns, please do not hesitate to contact me at school.

Yours faithfully

Ms M Doolan
Relieving Principal